**EERE Reporting Addendum**

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| **NOTE:** This EERE 359: Reporting Addendum template is provided as a convenient method of documenting the status of the financial assistance award with regard to specific performance metrics analyzed by EERE. The use of the Reporting Addendum Report template is not required, but the data elements within the Reporting Addendum template are required. |

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| INSTRUCTIONS  In addition to reporting on the specified required fields in the Federal Assistance Reporting Checklist, Research Performance Progress Report, Project Management Plan, and Final Scientific/Technical Report, the Recipient is also required to respond to the following questions. If the question does not apply to your project, please respond N/A and include a brief rationale explaining why the question is not applicable.  Please upload this report to  <https://www.eere-pmc.energy.gov/SubmitReports.aspx>  with the reporting frequency specified on the Federal Assistance Reporting Checklist  *If additional space is required to complete any fields, please append additional pages to this form.* |

**Additional Reporting Fields to the Research Performance Progress Report (if required):**

1. What is specific type of funding mechanism under which the project is being sponsored?
2. Is the Recipient a private company, research institute, university, non-profit, or other entity? (please specify)
3. What is the Recipient’s role in the supply chain? (choose all that apply) [Material supplier, manufacturer, system integrators, distributor, user, service provider, other (please specify)]
4. What is the role of any partners in the supply chain?
5. What is the pre-commercialization history of your technology regarding the specific achievements planned and achieved under EERE sponsorship?
6. What is the pre-commercialization status of your technology in regards to cost, efficiency, durability or other technical progress?
7. What is the current next best alternative technology? What was the next best technology at the time of commercialization?
8. What are the specific capabilities and improvements in your technology’s performance?
9. How many new suppliers have been added as a result of the project?
10. How many gross jobs were created or retained as a result of the project?
11. If applicable, provide the dollar value of energy bill savings induced by the project. Provide the associated calculation method.
12. What is the quantifiable amount of energy savings by fuel type generated as a result of the project? Provide the associated calculation method.
13. What is the quantifiable amount of renewable energy capacity increase as a result of the project? Provide the associated calculation method.
14. What is the quantifiable amount of increased renewable generation as a result of the project? Provide the associated calculation method.
15. What is the quantifiable amount of non-fossil fuel produced as a result of the project? Provide the associated calculation method.
16. What is the quantifiable amount of avoided oil imports as a result of the project? Provide the associated calculation method.
17. What is the quantifiable amount of water savings realized as a result of the project? Provide the associated calculation method.
18. What physical, institutional or information resource infrastructure to support the development or market penetration of energy efficient or renewable energy technical products or processes has been developed as a result of the project?
19. What new startups resulted from projects funded by EERE?
20. What is the product selling price? What is the actual cost (not modeled cost) to produce the product on a per unit basis?
21. How many units have been sold (not including orders)/ installed (not planned installations) as a result of the project?
22. Are you aware of any other firms (not funded by EERE) that have engaged in similar projects after learning of your work? Please list them.

**Additional Reporting Fields to the Project Management Plan (if required):**

1. If the Recipient has project partners, what is each partner’s contribution to the project?
2. If the Recipient has a Federally Funded Research and Development Center (National Laboratory) as a partner, or is employing a Federally Funded Research and Development Center as a sub-recipient / sub-contractor, what work is being performed there?

**Additional Reporting Fields to the Final Scientific/Technical Report (required):**

1. Is the Recipient a private company, research institute, university, non-profit, or other entity? (please specify)
2. What is the Recipient’s role in the supply chain? (choose all that apply) [Material supplier, manufacturer, system integrators, distributor, user, service provider, other (please specify)]