

## Heat Pump Hot Water Systems Check List

PROJECT INFORMATION				
Property Address				
Hot Water System Brief Description				
Heat Pump DHW Manufacturer				
Heat Pump DHW Model Number				
Tank Size				
Manufacturer Reported Energy Factor				
Installation Location	<input type="checkbox"/> Basement <input type="checkbox"/> Garage <input type="checkbox"/> Utility Room <input type="checkbox"/> Conditioned Space <input type="checkbox"/> Other _____			
Adjacent Heat Sources?	<input type="checkbox"/> None <input type="checkbox"/> Furnace <input type="checkbox"/> Boiler <input type="checkbox"/> Other _____			
Inspector				
Inspection Date				
Inspection Checklist				
Yes	No	N/A	General	Note
			Heat Pump Water Heater is installed per work order / invoice	
			Local inspection(s) have been passed: Permit # _____ Date _____	
Yes	No	N/A	Health and Safety	Note
			Temperature and Pressure Relief valve is exposed, accessible, and plumbed to within 6 inches of floor	
			Water Heater has a dedicated circuit breaker per Manufacturer's spec	
			Electrical service is protected and secure per code	
			Water Heater is accessible for service without undue effort	
Yes	No	N/A	Installation	Note
			Tank is plumb and level	
			Where on or below grade: Tank is elevated securely above floor	
			Condensate line is functional and connected to drain or working pump	
			Hot water lines are insulated > R-3; Cold water lines are insulated at least 2 ft from unit	
Yes	No	N/A	Performance	Note
			Hot water is felt at tap when water is run	
			Air filter is clean at time of inspection	
			Water heater is in <input type="checkbox"/> heat pump mode or <input type="checkbox"/> hybrid mode at time of inspection	
			Water heater is NOT in pure resistance heat mode at time of inspection	
			Air flow is unrestricted to and around unit	
Yes	No	N/A	Occupant education	Note

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			Equipment User manual is easily located, attached near to or on tank	
			Occupant has been trained on various heating modes	
			Occupant has been briefed on reasonable expectations for the product	
			Occupant has a schedule for checking/changing the air filter	
			Occupant knows who to contact in case of emergency	